

國立高雄餐旅大學勞作教育小組長聘任及管理要點

Appointment and Management Guidelines for Student Leaders of the Labor Education Program
National Kaohsiung University of Hospitality and Tourism

108 年 7 月 3 日第 422 次行政會議審議通過

Approved by the 422nd Administrative Meeting on July 3, 2019

- 一、 本校實施勞作教育之目的，旨在鍛鍊學生體能並養成同學服務的美德與勤勞的個性，更是培養學生手腦並用和平實負責的生活態度與愛校惜福的校園文化，從而塑造良好的學習環境，為增進授課教師在學科、實作及學習之成效，並強化任務提升教學與輔導學生實習成效，依據「本校兼任教學助理實施要點」，特訂定「本校勞作教育小組長聘任及管理要點」（以下簡稱本要點）。

The purpose of implementing labor education at this University is to enhance students' physical fitness, cultivate the virtues of service and diligence, and foster a life attitude characterized by the integration of intellectual and practical abilities, as well as simplicity and responsibility. It also aims to promote a campus culture of caring for the University and appreciating available resources, thereby creating a positive learning environment. In order to further improve the effectiveness of instruction in academic subjects, practical training, and student learning, as well as to strengthen task execution and enhance outcomes in teaching and internship guidance, these "Guidelines for the Appointment and Management of Labor Education Student Team Leaders" (hereinafter referred to as "the Guidelines") are formulated in accordance with the University's *Guidelines for the Implementation of Part-time Teaching Assistants*.

- 二、 本要點所稱之勞作教育小組長為「課程類教學助理」。For the purposes of these Guidelines, a *Labor Education Student Team Leader* shall be defined as a "Course-based Teaching Assistant."

- 三、 勞作教育小組長工作職責與內容如下：Responsibilities and Duties of Labor Education Student Team Leaders The responsibilities and duties of Labor Education Student Team Leaders are as follows:

- (一) 參與每月一次小組長會議。Attend the monthly team leader meeting.
- (二) 勞作教育課程活動日構思執行。Plan and implement activities for Labor Education course days.
- (三) 勞作教育課程活動日場地教材準備。Prepare venues and instructional materials for Labor Education course activities.
- (四) 督導同學執行勞作教育及輔導班上學生。Supervise students in carrying out labor education tasks and provide guidance to classmates.

(五)協助督導老師了解班上勞作教育狀況。 Assist supervising instructors in understanding the status of labor education activities within the class.

(六)其他相關交辦事項。 Perform other duties as assigned.

四、勞作教育小組長申請及審核方式： Application and Review Procedures for Labor Education Student Team Leaders

(一)申請作業：以勞作教育課程為主，每學年五月公告於體育與健康中心，向體育與健康中心競賽勞作組提出申請。 Application Process: Applications are primarily based on Labor Education courses. Announcements are made each May by the Center for Physical Education and Health. Applicants shall submit their applications to the Labor and Competition Division of the Center.

(二)申請資格：欲聘任之學生一年級勞作教育成績平均須達八十分以上與操行成績達七十五分以上或具有師長推薦。 Eligibility Requirements: Applicants must have achieved an average score of at least 80 in first-year labor education and a conduct grade of at least 75, or possess a recommendation from faculty members.

(三)審核作業：由體育與健康中心競賽勞作組彙整後，召開內部會議，核定結果將另行通知。 Review Process: Applications shall be compiled by the Labor and Competition Division of the Center for Physical Education and Health, followed by an internal review meeting. Approved results will be announced separately.

五、外籍生及僑生工時規定：依就業服務法第 50 條規定工作時間除寒暑假外，每星期最長為二十小時。 Regulations on Working Hours for International and Overseas Chinese Students. In accordance with Article 50 of the Employment Service Act, the maximum working hours shall not exceed 20 hours per week during the academic semester, excluding winter and summer vacations.

六、本要點未盡事宜，依相關法令規定辦理。 Any matters not specified herein shall be handled in accordance with relevant laws and regulations.

七、本要點經本校行政會議通過後，陳請校長核定後公布施行，修正時亦同。 These Guidelines shall be implemented upon approval by the University Administrative Meeting and subsequent authorization by the President. The same procedure shall apply to any amendments.

本規章負責單位：體育與健康中心運動競賽活動暨勞作教育組

Responsible Unit:

Division of Sports Competition Activities and Labor Education,
Center for Physical Education and Health